



EASTERN HIGH

'YSGOL UWCHRADD Y DWYRAIN'

Newport Road / Heol Casnewydd,
Rumney / Rhymni, Cardiff / Caerdydd CF3 3XG
Tel / Rhif Ffôn: Cardiff (029) 2079 2751
Fax / FFacs: Cardiff (029) 2079 0938

23rd October 2018

Dear Parent/Carer

I am delighted to invite you and your child to attend our Awards Evening on Thursday 15th November at 7pm, where your child will be presented with their GCSE certificates.

In order for us to allocate seats, please could you let us know by Monday 5th November either by phone on 02920 792751, by email to angela.barker@cardiff.gov.uk or complete the slip below to let us know if you will be able to attend. Due to space restrictions, we will have to limit the number of guests per student to 2.

The evening will begin at 7.00pm and your child will need to report to main reception by 6.30pm to register their name and to prepare for the ceremony. Failure to register could result in your child not receiving their certificates. As Awards Evening is a formal occasion, smart attire will be required for past students (i.e no jeans or trainers)

Photos will be taken at the event for school publicity purposes. Please inform us if you do not wish the photos to be used in this way.

I look forward to seeing you and your child on Thursday 15th November 2017.

Regards

Armando Di Finizio

Head teacher

I/We confirm that we will/will not be attending the Eastern High Awards Evening on 15th November

Name of Child:

Name of Guests:

Contact Number: